

# ABSENTEE BID FORM

Heffel recommends submitting your absentee bid form via e-mail to bids@heffel.com for expedited service. Alternatively, please sign and return this form via fax to 1-888-732-6505.

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SALE DATE

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BILLING NAME

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ADDRESS

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CITY PROVINCE/STATE, COUNTRY

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POSTAL CODE E-MAIL ADDRESS

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DAYTIME TELEPHONE EVENING TELEPHONE

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FAX CELLULAR

I request Heffel Gallery Limited (“Heffel”) to enter bids on my behalf for the following Lots, up to the maximum Hammer Price I have indicated for each Lot. I understand that if my bid is successful, the purchase price shall be the Hammer Price plus the Buyer’s Premium calculated at a rate of twenty-five percent (25%) of the Hammer Price of the Lot up to and including \$25,000; plus twenty percent (20%) on the part of the Hammer Price over \$25,000 and up to and including \$5,000,000; plus fifteen percent (15%) on the part of the Hammer Price over \$5,000,000, plus applicable Sales Tax. I understand that Heffel executes Absentee Bids as a convenience for its clients and is not responsible for inadvertently failing to execute bids or for errors relating to their execution of my bids. On my behalf, Heffel will try to purchase these Lots for the lowest possible price, taking into account the Reserve and other bids. If identical Absentee Bids are received, Heffel will give precedence to the Absentee Bid Form received first. I understand and acknowledge all successful bids are subject to the *Terms and Conditions of Business* printed in the Heffel catalogue.

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SIGNATURE DATE

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DATE RECEIVED (FOR OFFICE USE ONLY)

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CONFIRMED (FOR OFFICE USE ONLY)

**DIGITAL COMMUNICATION CONSENT**  
 The Client agrees to receive e-mails and SMS notifications from Heffel.

Please view our *General Bidding Increments as published by Heffel.*

Lot Number	Lot Description	Maximum Bid
numerical order	artist	Hammer Price \$ CAD (excluding Buyer’s Premium)
1		
2		
3		
4		
5		
6		

To be sure that bids will be accepted and delivery of Lots not delayed, bidders not yet known to Heffel must supply a bank reference letter at least 48 hours before the time of the auction. All Absentee Bidders must supply a valid VISA, MasterCard or Union Pay number, expiry date and CVV number.

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NAME OF BANK BRANCH LOCATION

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NAME OF ACCOUNT OFFICER TELEPHONE

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E-MAIL ADDRESS OF ACCOUNT OFFICER

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CREDIT CARD NUMBER

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EXPIRY DATE CVV NUMBER

I authorize the above financial institution to release information to Heffel and to discuss with them particulars of my financial condition and typical transactions conducted.

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SIGNATURE DATE

To allow time for processing, Absentee Bids should be received at least 24 hours before the sale begins. Heffel will confirm by telephone or e-mail all bids received. If you have not received our confirmation within one business day, please re-submit your bids or contact us at:

**HEFFEL GALLERY LIMITED**  
 13 Hazelton Avenue, Toronto, ON, Canada M5R 2E1  
 Tel 416-961-6505 · Fax 416-961-4245  
 bids@heffel.com · www.heffel.com